

**Manson Parks and Recreation District**  
**Minutes of the Special Board of Commissioners Meeting**  
**September 1, 2009**

**Attending:** Tom Tobey, Steve Vaughn, Hal Killian, Ken Rau and Diana Ellsworth

**Meeting called to order:** 5:34 by Tom Tobey

**Willow Point Park Grant Application:** Mr. Rau who had attended the Community Council meeting explained that there was some confusion in the sub area plan concerning Willow Point Park. He went on to explain that the official Comprehensive Plans from 2006 listed no future plans for Willow Point Park. Mr. Rau felt this was in error and presented a new plan for consideration. The new Comprehensive Plan will include future improvements to Willow Point Park. The Community Council voted to include the future improvements to Willow Point Park as part of the Manson Parks and Recreation District (the district) 2006 Comprehensive Plans. The Community Council did however ask Mr. Rau to seek approval from the Manson Parks and Recreation District Board. The addition to the 2006 Comprehensive Plan includes alleviating parking problems at Willow Point Park as well as the need for restrooms and fixing the shoreline erosion problem at the park.

Mr. Tobey asked that Mr. Rau bring the updated plan to the next regular Manson Parks and Recreation District meeting so that the Board may vote on the changes made to the Comprehensive plan.

Mr. Rau explained that another grant has come to the attention of the district. The new grant has a due date of September 8, 2009.

Mr. Vaughn then explained that the new grant will not require matching funds but financial contribution is highly recommended. The Manson Parks and Recreation District would like to contribute \$25,000 for their portion of the matching funds over the next two years.

He went on to explain that the grant the district is currently applying for is called the Small Communities in Rural Counties Grant and the Washington State Public

Works Board (Public Works Grant) puts it out. This is a grant for rural counties suffering from unemployment.

Mr. Tobey stated that the Manson Parks would be asking for approximately \$250,000 with a matching funds amount of \$25,000. The district would like to contribute these funds over a two-year period at a rate of \$12,500 a year.

Grant writer Mary Murphy explained that you get points in the grant selection process. Some of the things that would garner the Manson Parks higher points are the amount of matching funds contributed, and in the case of this particular grant the unemployment rate in your area.

Mr. Tobey asked if the money that has already been spent on the grant process for Willow Point Park this year count towards the Manson Parks matching funds.

Mary Murphy stated that yes, the money the district has spent on the grant process for the Alea would count towards the matching funds, but maintenance expenses of Willow Point Park would not.

Mr. Vaughn explained that the Public Works Grant would cover the parking, restrooms and ADA trail access. The grant would not cover the shoreline erosion problem. The erosion improvements would need to be made from the Alea grant.

Mr. Tobey asked why the erosion work could not be completed out of the Public Works Grant.

Mary Murphy explained that the designs for the shoreline improvements are not completed at this time.

Mr. Rau explained that this is a shovel ready project. The information that would be needed to add the shoreline improvements to the work that would be completed with the grant monies is not ready at this time. The grant deadline came too quickly.

Mr. Tobey asked Mr. Vaughn where the parking would be placed.

Mr. Vaughn replied the parking would be placed on the top. The restrooms would be located along the service road. Mr. Vaughn explained that he would also like to see some informational displays on the local Native Americans from the area as well as some informational displays about local wildlife.

Mr. Tobey asked if the trail to the water would be a switch back and what material would be used.

Mr. Vaughn told Mr. Tobey that yes, the trail would wind down to the water and the trail would be gravel. Mr. Vaughn then went on to explain that on September 19, 2009 he would like to have "Willow Point Park Day". He would like to have refreshments and invite the public to the park to give their input. Mr. Vaughn also told everyone that Larry Hibbard would like to add a turnaround at the end of the Willow Point Park parking area.

Mr. Killian asked if the Manson Parks was hurting themselves with regards to the Alea Grant if the Parks receives the Public Works Grant.

Mary Murphy replied that no it would generally put you in a better position. Also, everything done for the Public Works grant will be needed for the Alea Grant.

Mr. Vaughn explained that the Manson Parks had been preparing for the Alea Grant application since 2008.

Mary Murphy explained that the Public Works Grant is a long shot for Manson Parks because Chelan County Unemployment rate is not as high as other counties. Mr. Vaughn stated that the hope is that the nine million in Public Works Grant money will be sprinkled around the state.

Mary Murphy stated that there is that possibility.

The Board has already committed ten thousand dollars to the project and will need to commit the other fifteen thousand.

Mr. Vaughn stated that the balance may be saved for the Alea Grant if the Public Works Grant does not come through.

Mr. Tobey stated that he likes the twenty-five thousand dollar amount for the districts commitment because it would be a ten percent commitment for matching funds.

Mr. Vaughn told everyone that Larry Hibbard has come up with some enhancements for the shoreline area at Willow Point Park. He stated that there are some great things that can be done with the shoreline area. The history of the Willow Point Park land was also discussed.

Jerry Ustanik asked if Manson Parks would receive more points if they committed more funds.

Mary Murphy stated that there is no indication of that at this time.

Mr. Ustanik asked if the amount of money is a feasible amount to complete the project.

Mr. Tobey asked if the amount of two hundred and fifty thousand was realistic.

Mr. Vaughn replied that yes it was for the restrooms and parking issues.

Mr. Rau stated that Larry Hibbard would let the Manson Parks know by time the project goes in.

Mr. Vaughn asked if the Grant application will be finished on time.

Mary Murphy stated yes it would be on time, she will need two additional items to complete the Public Works Grant application. The Manson Parks and Recreation District Board will need to approve the Public Works Grant application as well as approve allocation of funds for the project.

**Mr. Killian moved that the Manson Parks and Recreation District apply for the Washington State Public Works Small Communities in Rural Counties Grant. Mr. Vaughn seconded. All in favor.**

**Mr. Killian moved to commit the additional funds necessary for the Washington State Public Works Small Communities in Rural Counties Grant up to the**

**amount of twenty-five thousand dollars. Including what was previously committed for Willow Point Park. Mr. Vaughn seconded. All in favor.**

Mr. Tobey moved to adjourn. Mr. Vaughn seconded. Meeting adjourned 6:25

Respectfully submitted,

Diana Ellsworth