

## MINUTES OF THE REGULAR BOARD MEETING

### MANSON PARKS & RECREATION DISTRICT

September 15<sup>TH</sup>, 2009

**Attending:** Tom Tobey, Steve Vaughn, Hal Killian, Ken Rau, Fred Sharp

**Meeting called to order at:** 5:31 p.m. by Mr. Tobey

**Elect Officers:** With the resignation of Mr. Gellatly, a new Board Chair and Vice-Chair need to be elected by the Board. Mr. Vaughn nominated Mr. Tobey as Chair. Mr. Rau seconded, and the vote was unanimous. Mr. Tobey nominated Mr. Vaughn for Vice-Chair, Mr. Rau seconded, and the vote was unanimous.

**Lifeguard Report:** District Lifeguard Viki Downey presented the lifeguard report for the 2009 season. She reported 131 students enrolled in the swimming program, which was down 48 students from last year, due in part, to confusion on where to sign up, with the recent move to the new Park Office. Also adding to the confusion was signage for the new City of Chelan swim program. Six new lifeguards were trained. There were 19 rescues, six that were swimming rescues and 13 'step-ins' for the "little-ones". There were also 2 EMS call for non-injuries at the park, where people came looking for help, 3 police calls and 2 marine calls. She reported a "Community Water Safety Class" will be held on Sunday, September 20, from 1:30 pm to 3:30 pm. All age groups and families are encouraged to attend. There will also be an "October Splash" event on October 10<sup>th</sup> where folks are invited to take one last dip in the lake.

**Minutes of the August 11th Regular Meeting:** Mr. Rau moved to approve minutes of the August 11th, 2009 meeting. Mr. Vaughn seconded, and the motion passed unanimously.

**Minutes of the September 1<sup>st</sup> Special Meeting:** Mr. Vaughn moved to approve minutes of the September 1st, 2009 meeting. Mr. Killian seconded, and the motion passed unanimously

**Retirement Plan:** Mr. Tobey stated that the then Board on November 27, 2007 voted to participate in the Washington State Deferred Compensation program and clarified the Board's previously stated position on its retirement obligation. At an earlier board meeting, then Chairman David Gellatly had stated that the District was not required to pay past park manager Lanny Armbruster any retirement. Mr. Tobey stated we probably did not ask the right questions. In any event, the District will honor its obligation for "Retroactive Retirement" for all eligible employees, which is approximately \$ 27,500 in total.

**Financial Review:** Mr. Rau reported that District revenues were down at both the Old Mill Bay launch and parking area and at the Marina by \$4,700, but up at the Wapato Lake Campground by \$4,000, all compared to last year. Property tax revenues were up by \$27,000. Mr. Sharp reported that year to date expenditures were \$265,148, or 72% of the annual budget. The Board then approved the monthly voucher or \$49,326, including August payroll and benefits.

**Public Comment:** Mr. Tobey opened the Public Comment portion of the agenda by reviewing new ground rules for citizen's wishing to provide comments. The ground rules are:

- Speakers must state their name, street address, and be brief, concise and to the point.

- 3 minute maximum time limit per speaker.
- Any Board member may interrupt or terminate an individual's statement if it is too lengthy, repetitive, personally directed, abusive, obscene or irrelevant.

Jeanette Collins asked the board to correct errors and omissions in the July minutes. After a discussion, Mr. Rau suggested that the revised minutes be presented at the next meeting as an addendum. Ms. Collins also expressed concern about the attorney fees the District is paying. Mr. Tobey said a lot of the attorney's time has been spent on reviewing the minutes and personnel issues.

Mr. Armbruster had questions on the voucher which were discussed and answered. He also requested a bigger building for the meetings.

Shelly Ward delivered a letter to the board documenting a formal complaint about excessive charges and the winter moorage policy adopted at last month's meeting. ( A copy of the letter is available in the District office). Mr. Tobey responded that there is no record of a deposit or indication of the required forms. He also suggested she visit the District office to discuss a plan and contract for the winter moorage and that hopefully we will have a credit card system setup by then.

Brent Krumm brought up an issue with a marina employee who allegedly was rude during an incident in August concerning signage for temporary boat moorage. Mr. Tobey responded that the situation was discussed with the District employee involved, and explained the reason for the signs and indicated the District would re-look at the signs and discuss the situation with the employee.

Virginia Beresford had a concern with the attorney fees of \$12,000. Mr. Tobey replied that the answer was to protect the board and ensure things are done properly. If not done, we open up the Board and District to liability. She also expressed concern about the treatment of the Innamorata . Mr. Rau replied that the winter policy is for all and that everyone is treated the same. Ms. Beresford also expressed concern about the proposed fence for Singleton park.

Renee Elia had a question about the Public Comment ground rules and if all the board members were in agreement with the ground rules. They indicated yes, they were. She also wanted to know when the rules were created and if there was a violation of the public meeting rules. Mr. Tobey indicated he prepared them earlier in the day about 4:30 pm.

#### **OLD BUSINESS:**

**Willow Point Park:** Mr. Vaughn discussed the recent grant application for constructing permanent restrooms, improving parking and park access. If approved, the plan is to begin construction in the Spring of 2010. He also passed out flyers advertising "Willow Park Day" on September 19<sup>th</sup> from Noon - 3:00pm. The Board is looking for public input at this event and refreshments will be provided. He also discussed plans to have a Native American kiosk at the park explaining the history of the area as it relates to Native Americans.

**Marina:** Mr. Rau discussed the recent breakwater repairs at the Manson Marina to repair floatation devices to ensure a safe walking environment. Harrison Docks performed the work and we expect the repair to cost approximately \$4,500.

**Singleton Fence:** Mr. Rau discussed the recent bid and that no award has been made as it is apparent that a variance will be required from the County. There were questions whether prevailing wages needed to be paid. Mr. Rau indicated he would look into the matter of prevailing wage requirements. There was a discussion about performance bond requirements. Mr. Rau felt this was not needed as it added extra costs to the bid. Mr. Isenhardt felt the Board was making a mockery of the system and that,

in addition to other past issues, and that was why people were uncomfortable with the board. Mr. Tobey indicated the District has an opportunity to reduce exposure to liability, provide a safe environment for children and take advantage of a neighborhood donation. He also suggested there be a meeting to get more public input on the fence project. Mr. Rau agreed to set up a public meeting for input regarding the fence.

**Maintenance Building Upgrade:** Mr. Tobey discussed the plans to add a 16' x 24' bay to the existing maintenance building. The permit application will be submitted by the end of the week and he is looking for volunteers with carpentry, concrete, roofing and siding skills willing to help. The budget is \$8,000.

**Park Office/Marina/Swim Area Sidewalk Extension:** Mr. Killian discussed the project to extend the sidewalk from the Park Office to the Marina and then from the Swimming area to the Old Swim Hole. There may be issues obtaining shoreline permits and that we will need help preparing the bids. It was suggested the District contact the Port, who may have some experience with this type of project.

#### **Park Maintenance Report:**

**Old Swim Hole:** Mr. Rau indicated he is talking to the PUD and County planners about the project.

**Old Mill Park:** Mr. Tobey indicated he wants to implement a sign replacement activity as many signs are not standard and are in poor condition. Mr. Ramsvig, the District security contractor, indicated better signs would help him better enforce the rules.

#### **NEW BUSINESS:**

**Parks Director Position:** Mr. Tobey indicated the Board planned to interview 7 or 8 candidates of the 48 who applied. The interviews will be on September 17<sup>th</sup>, starting at 5:30 pm. The public is invited to attend the interviews. After the meeting, the Board will go into Executive Session.

**Long Range Plan Input to Manson Sub-Area Plan:** Mr. Tobey discussed the August 24<sup>th</sup> letter submitted to the County by Mr. Rau. The Board needs to adopt the input and thus Mr. Vaughn made a motion to accept the input as written. Mr. Rau seconded and the motion was approved unanimously.

**Public Disclosure Report:** Mr. Tobey discussed the Districts level of requests for information. We have had 28 requests for 191 pages plus emails, which have taken approximately 17 hours of labor to compile. He suggested if the public has questions, to call us.

**Camera Needed:** Mr. Tobey asked if anyone had a good digital camera they'd be willing to donate to the District to support our maintenance activities. Please call the District office for more information.

**The regular meeting adjourned at 7:40 p.m. The next regular meeting will be October 20th, 2009 at 5:30 pm in the Park Conference Room.**

Respectfully Submitted,

Fred Sharp  
Business Manager