

**Minutes of the regular Board Meeting
Manson Parks & Recreation District
October 14, 2010**

Attending: Shannon Byquist-Freels, Pat Hautenne, Cindy Smith, Lyle Bland, Len England, Wai Petersen, Diana Ellsworth, Alyson Powers, Renee Elia, Jeanette Collins, Carrie Draeger

Call to Order: Board Chair Shannon Byquist-Freels at 6:00 p.m.

Flag Salute

Announcement of Executive Meeting to discuss Bumgarner Building approximate time 20 minutes.

The Board convened to Executive session at 6:02 p.m. to discuss the Bumgarner Building approximate time 20 minutes, then reconvened to regular meeting at 6:21 p.m. no action taken.

Agenda Deletions and Additions: None

Public Comment: None

Minutes of the September 9, 2010 meeting: Mr. England motioned to approve the minutes as corrected, seconded by . Motion carried. (5-0)

Financial review: The Board members reviewed account worksheets provided by Mr. Petersen. Total Parks revenue for the 101 account is \$200,932.59 and expenditures are \$246,085.74. Revenue for the Wapato Lake Campground 109 account is \$59,044.37 and expenditures are \$36,262.48. The total revenue for the Recreation 103 programs account is \$5,941.35 and expenditures are \$8,301.5. Voucher # V10-2010: Mr. England motioned to approve the voucher for \$16,166.54. Seconded by Mrs. Smith, motion carried. (5-0)

Old Business

Winter Moorage in the Marina:

The Board discussed winter moorage of large boats in the Marina and mooring on the breakwater. There will no longer be any boats allowed on the breakwater; this includes the Sheriffs boat. Mr. Bland made a motion that boats moored in the Manson Bay Marina may not be over 30 feet in length at any time in the year. Seconded by Mr. Hautenne, motion carried. (5-0)

Individual Parks report:

Wapato Lake Campground: Mr. Hautenne has checked on the feasibility of bringing fiber optic to the campground. A price has not been established at this time, but campers could be charged a per night fee for internet and cable usage. The roof at Wapato Lake Campground office is planned to be repaired and the bathrooms are in the process of being painted. Bids for the work on tree removal and trimmed at Wapato Lake Campground are being taken and Mr. Petersen will meet with potential tree trimmers next week.

Old Mill: Mr. England, stated that he thought the park looked like it was being kept clean and mowed.
Manson Bay: Head Lifeguard Viki Downey held her annual Harvest Splash and had four “Splashes” this year. Awards were given and refreshments provided. On October 23rd the Lifeguards will be present in Manson Bay for “ Make a Difference Day” the lifeguards will be volunteering their time to Manson Bay Park.

Mr. Hautenne spoke with Mr. Amsden, Manson High School shop teacher about the feasibility of his shop classes being able to refurbish the playground equipment at Singleton.

Directors Report

Advertising: Cartoon Community has approached Mr. Petersen about including the parks on their map of the area. The cost for the Parks would be \$900 for three parks. Manson Parks District would receive 150 maps to either give or sell as they choose. The maps would be out mid March.

Old Mill Storage: A sailboat owner who would like to store his boat at Old Mill in the overflow area has contacted Mr. Petersen. After some discussion, it was decided that the Board does not want to allow any long-term storage of boats in this area or the parking area, with the exception of Reed Marine’s amphibian. Mrs. Byquist-Freels also asked that the Launch area parking lot rules be better enforced. Particularly, no parking longer than 7 days for season pass holders. Mr. Hautenne asked that a perimeter around Old Mill Park be kept plowed in the winter for those that would like to walk there.

Anton Jones: Mr. Jones approached Mr. Petersen with a proposal that while attending two major fishing shows he would be willing to advertise Manson Parks in exchange for two Commercial season passes. Although board members felt it was an interesting idea, the request was denied due to possible conflicts as well as potential future audit issues.

Maintenance: The irrigation lines will be blown –out later in the week. A port -potty has been added at Singleton until the end of the Soccer season and one will also be placed at Old Mill boat launch after the water is turned off for the season.

New Business

Bumgarner Building Discussion: Mrs. Byquist-Freels would like to have input that is more public on this matter.

2011 Employee Benefits Overview and Discussion: The Board was given a history of employee wages, raises and benefits. Board members would like to be provided with more information on other Parks wage and benefit packages in the area and develop a standardized employee raise and benefit package for employees working at Manson Parks and Recreation District before making any decisions on this matter.

Activities Coordinator Job Position: Mr. Petersen explained that traditionally this position has only been covering the sports programs. But Mr. Petersen would like to include more scope to the position. He would like to add classes and camps into the Parks programs and would like the new position to oversee these. Mr. England would like to see the Parks integrate with the school more. Mr. Bland would like to take another look at the budget prior to making a final decision and asked Mrs. Ellsworth if she would be willing to stay longer in her current Activities Coordinator position until this can be done. Mrs. Ellsworth agreed.

Maintenance II Job Position: Mr. Petersen would like to add another person in the busy months to help current maintenance employee Mr. De Jesus with the added workload in the summer months.

Corner Survey for Willow and up Lake Survey of the Old Swim Hole: Mr. Hautenne would like to have a survey of Willow Point Park on file with the County. Mrs. Byquist-Freels suggested the survey should be budgeted for next year.

Automatic Pay System for Old Mill Boat Launch: Mr. Hautenne and Mr. Petersen have been looking into the possibility of purchasing an Automatic Pay system for Old Mill Boat Launch. They have spoken to Chelan Parks and Chelan is very happy with the current Pay system they are using. The new system would allow the Parks to monitor the automated system from the office and for customers to pay via cash, debit and credit. The approximate cost is \$12,000, and the board members would like to add this item to the budget.

Switching Credit Card Vending Companies: Mrs. Smith explained that the current vendor charges a much higher interest rate for credit cards taken over the phone than Wells Fargo would. But the current reservation system Campground Master may not be compatible with Wells Fargo. Mrs. Smith will look into the compatibility issue so the Parks may make the switch to save on card fees.

Comprehensive Plan Summary from the Open House: The Board members reviewed a summary of the information collected at the public Comprehensive Plan meetings. Mr. England suggested that the Parks have a table at some of the High School Basketball games to have an additional opportunity to present information to the public.

2011 Budget Review and Forecast Discussion: The 103 Recreation account will now be included in the 101 account. The Board was provided Parks Budget information from past years. Mr. Bland asked that the Actuals be added into the report so that the Board may know where they stand.

Board Chair Shannon Byquist-Freels adjourned the meeting at 8:41 p.m.