

**MINUTES OF THE REGULAR BOARD MEETING
MANSON PARKS & RECREATION DISTRICT
MARCH 11, 2010**

Attending: Pat Hautenne, Lyle Bland, Shannon Byquist- Freels, Cindy Smith, Len England, Wai Petersen, Diana Ellsworth and members of the public guest list attached

Meeting called to order: 6:00 p.m. by Mrs. Byquist-Freels

Flag Salute

Mr. Petersen stated himself as well as the Manson Parks Board has a lot of work to do. Manson Parks had been through some rough waters and that he hopes that the Parks can move forward.

Mrs. Byquist –Freels then read her statement. See attached.

Agenda Deletions and Additions: Approval of the February 23, 2010 minutes.

Minutes of the February 3, 2010: Mr. Hautenne motioned to approve the February 3, 2010 minutes. Seconded by Mr. Bland, unanimously approved.

Minutes of the February 23, 2010: Mr. Hautenne motioned to approve the February 23, 2010 minutes. Seconded by Mr. Bland, unanimously approved.

Financial Review: Board members reviewed the accounts worksheet. The 101 Parks account year to date expenditures are \$12,053.74 the revenue is \$8,704.11. The 109 Wapato Lake Campground account year to date Expenditures are \$2,944.87 the revenue is \$6,549.71. The 103 Recreation account year to date expenditures are \$930.56 the revenue is \$0.00. The Investment account has a balance of \$78,985.88.

The Board reviewed the March voucher #V3-2010 for \$10,061.51. Mr. Bland motioned to approve the voucher. Seconded by Mr. Hautenne, unanimously approved.

Mr. Wardstrom asked about the signs. Mr. Petersen explained that he would be giving a sign update in his Directors report.

Old Business

Marina Policy: Mr. Petersen went through some of the policies for the Manson Bay Marina.

Image Statement: Mr. Petersen asked if the Board would like to add an image statement. He stated that there had been a few complaints. Mr. Hautenne felt the Manson Bay Marina did not need an image policy at this time.

Rules: Mr. Petersen went over the current rules in the Manson Bay Marina Policy and there was some discussion over the “No Fishing Rule” in the marina. The Board decided that fishing would now be permitted in the Manson Bay Marina.

Length of stay: There was some discussion over the allowable length of stays in the marina to remain in compliance with the RCO Transient Moorage rules. All marina patrons will only be allowed to stay in the marina 14 days and then must vacate the marina for a period of 24 hours before returning. If a boat is not removed on, the 15th day the owner will be assessed a fee double the amount of their normal daily moorage fee. If the owner continues to disregard the need to remove their boat on the 15th day, they will not be allowed to return to the marina. This will be decided at the Director’s discretion. Multiple 14-day reservations will be allowed.

Resident fee: Residents of Manson will now receive a lower rate for non-power slips. Instead of \$13.00 a day, residents in a non-power slip will pay \$11.00 with proof of residency. Proof will be taken in the form of a driver’s license with a local address or a utility bill with their name and local address.

Credit card: A credit card will now be required on file to hold a reservation.

Payment: Pay will be taken in advance at the time of reservation in the High season, and monthly pay in advance as an option in the Low season.

Commercial Slips: Currently the Manson Bay Marina is allowed 120' of commercial moorage within the marina, which equates to six slips. The Board discussed a fair and equitable way to decide who receives these slips, as they are limited. It was decided that a lottery would be conducted if there were more interest than slips available. The commercial patrons must be prepared to pay for the whole season. Mr. Petersen will have the discretion to issue the slips to be used for commercial use on an annual basis.

ALEA: The request for the RFQ's went out and there were four responses sent in. Thom Vetter from Eco Planning has been selected for the project. The ALEA grant application is due May 3, 2010.

Mr. Petersen and Mr. Armbruster went to the RCO Grant Workshop. Mr. Starkweather asked if the Parks had looked into other grants as he saw that Chelan Parks had received an Ecology grant.

Second readings for By Law change: Mrs. Byquist-Freels performed the second reading for the By Law change of the regular meeting schedule to the second Thursday at 6:00 p.m. Mrs. Byquist-Freels also performed the second reading of the By Law change stating a By Law change must be read at three regular meeting before making the change to a By Law.

Park assignments: Board members are each assigned a park to help with and this is a way of keeping Board members active and involved. Mrs. Smith will be assigned Willow Point Park and Mr. England will be assigned Old Mill Park.

Wapato Lake Boat Ramp: Manson Parks has applied for the JARPA with Chelan County and will hopefully be able to make the needed repairs to the Wapato Lake Boat Ramp before opening day of fishing.

Old Swim Hole: Manson Parks has plans for upgrades to the Old Swim Hole area but will need an artist rendition done of the area. The Parks will meet with the PUD to discuss the Old Swim Hole area.

Jeanette Collins explained the purpose of three readings before changing the Bylaws. The first reading is to inform the public, the second reading is to take input and the third reading is for the Board to take action.

Public Comments: There were no public comments or concerns on these matters.

There was discussion over the field mowing at Old Mill.

Willow Point: Mr. England asked if there was a way that the access at Willow Point Park could be improved this year. Mr. Hautenne will ask a local contractor to provide a general figure for improvements.

Singleton Park: There will be a work party to complete the maintenance building addition with a barbeque and games for children.

Mr. Petersen reminded the Board that he would be out of the office the week of March 15th -19th per his earlier leave of absence request.

Porta potties for Singleton field have been ordered until the water is turned on. Erasmo De Jesus has begun working for the year.

Garbage: The issue of garbage for the downtown area of Manson is still being discussed. Chelan County will donate \$600.00 towards the cost of garbage pickup. There will be new lids purchased for the cans with a smaller lid to keep people from dumping their garbage from home in them. Mrs. Byquist-Freels asked if picking up the garbage is

something, the Parks can do, as there might be concerns with gifting of public funds. The local downtown businesses are charged a garbage tax, but Manson does not receive any of those funds back to our area for the garbage pickup. The Manson Business Association has requested that some of those funds be returned for this purpose. Ms. Smith will check and see how that process is coming.

Bumgarner Building: The Manson School District will be selling the property at 312 Quetilquasoon, but might be willing to consider entertaining a lease on the property until the land sells. Mr. Hautenne asked if the school would be willing to subdivide the land and allow the Manson Parks to purchase the portion the Bumgarner building sits on, Mr. Petersen will check.

Washington State Audit: The Manson Parks audit is complete. There were no major audit issues with the exception of the Executive Sessions that were held between 2006 and 2009. Some of the Executive meetings were listed incorrectly in the minutes and some of the listed reasons for those Executive Sessions were incorrect and not allowable according to the Open Public Meetings Act. Mr. Hautenne stated that the banking and paper work portion of the audit was tiptop and with no problems. The Parks audit report will be available electronically upon request.

April 15th Steve McKenna will be holding a Board training meeting.

Mr. Petersen is planning to update the Parks logo and tag line.

Signage: The signage package is not complete at this time Mr. Petersen will meet with Spartan Security to see what additional signs are needed to enforce security issues in the park. The signs will have a similar theme and color and will help to give the Parks a more uniformed look. The cost is estimated to be between \$4,000 and \$5,000 dollars total.

Speed Tables: The Parks will be following up with Chelan County concerning this matter.

New Business

Resolutions: The Board signed resolution 2010-01 rescinding resolution 2009-1. Mrs. Byquist-Freels read the resolution and explained. Mr. Hautenne motioned to approve Resolution 2010-01, seconded by Mrs. Smith motion passed unanimously.

The Board signed resolution 2010-02 removing Mr. Sharp as the investment officer and added Mr. Petersen as the investment officer. See attached. Mr. Bland motioned to approve resolution 2010-02, seconded by Mr. England motion passed unanimously.

Meeting adjourned 8:11 p.m.