

**Minutes of the Regular Board
Manson Parks & Recreation District
March 10, 2011 at 4:00 pm**

Attending: Len England, Rob Campbell, Lorrie Cochran, Matt Carpenter, Randy Reed, Wai Petersen, Alyson Powers, Viki Downey, Judy Phelps, Larry McNary and Bill Sharkey.

Meeting called to order at 4:00 pm by Chairman, Len England.

Flag Salute

Agenda Deletions or Additions: Mr. Petersen added the review of Resolution #2011-4 to change the Board's meeting time from 6:00pm to 4:00pm on a regular basis. This will be added just after Public Comment.

Public Comment:

Viki Downey introduced herself to the Board. She has been a Parks Employee for 13 years. Viki stated it has been her dream to offer Free Swim Lessons to all residents in Manson. Water safety is so critical in a community like ours with so many lakes. To fund this project, Viki has been soliciting sponsorships from local community members and businesses. For the 2012 Swim Lessons, Manson Parks will host a Park to Park Swim similar to the Long Bridge Swim. Viki and Judy Phelps are working together to make this competitive swimming fundraiser a reality. Participants will register and pay a fee to swim from Willow Point to Manson Bay. Viki is currently working on the plan to monitor and ensure the safety of swimmers. The board asked questions about the route (within the no wake zone along the shore area) the timing method (still working on this but most likely a vendor specializing in timing events of this kind will be hired) Insurance requirement (we are covered for an event of this kind) Advertising (mostly social media so not a lot of cost anticipated) Costs to the Parks (this program will fund itself and proceeds will be used to fund 2012 Swim Lessons to the community.) Viki indicated she is a Red Cross Certified Rescue Instructor, so she will ensure we have enough trained rescue staff on site for this event. The Board is excited about this program that will hopefully become an annual event the weekend after Labor Day. They asked Viki to keep them informed of progress. This program will tentatively be called The Chelan Swim.

Viki also indicated that she will be doing the World's Largest Swim lesson again this year at the Slide Waters Pool. This will be her second year. All over the world, a specific curriculum is taught at the same time on the same day to promote Drowning Prevention safety. Last year was a success and she is expecting this year to be even bigger. It's an exciting event that Viki would like to continue for years to come.

Reading of First By Law Change to Meeting Time

Resolution #2011-4 was read out loud. This resolution will change the Board of Directors regular meeting time from 6:00 pm to 4:00pm. Mr. Reed moved that the board approve this resolution as written. Mr. Campbell seconded. The motion carried (5-0) The resolution was approved and signed by all board members.

Approval of the Minutes of the February 24th, 2011 Special Meeting

Meeting minutes from February 24th were reviewed. Ms. Cochran moved to accept the minutes as written. Mr. Campbell seconded. Motion Carried 5-0

Financial Review:

Review Monthly Financial Reports: Financial reports reviewed

Approval of the Voucher: The monthly voucher was reviewed. Ms. Cochran motioned to approve voucher in the amount of \$9,839.36, seconded by Mr. Campbell. Motion carried. (5-0)

Old Business

Bumgarner Building Discussion: Mr. England indicated that if the board decided to surplus this building and sell it, it would have to be a unanimous decision. Mr. Petersen has talked to Modular Vendors, Local Real estate professionals and the county about the value of this building. The County Assessment is based on a value of \$84,000. Real estate professional estimate the value up to \$20,000. Some vendors have indicated the value may be as low as \$3,000. The building was built in 1995, but no tags or information can be found on or about the building. Mr. England asked if any board members felt we should keep the building. Nobody did. We have 3 parties that have express some form of interest in buying the building (Leavenworth Schools, City of Chelan & Manson Growers) Ms. Cochran feels we should proceed with the sale. Otherwise if the Manson School Dist sells the property we may be forced to move the building which could be very expensive. Mr. Campbell made a motion to declare the Bumgarner Building surplus property and authorize the Director to dispose of the property by accepting sealed bids with a minimum bid to be \$20,000 from any interested party. The proceeds of this sale will benefit upgrades to Singleton Park Capital Improvements. Also, the Pedoi St Meeting room will be renamed the Ray Bumgarner Meeting Room. This motion was seconded by Mr. Carpenter. The motion carried (5-0)

Mr. Petersen will advertise this building for sale. Sealed bids (with a minimum bid of \$20,000) will be received and opened at (or before) the next regular board meeting. Buyer responsibilities will be outlined and will include such items as follows: Must move the building within a set timeframe of funding; Must be licensed and bonded to move the building; Responsible for all utility disconnect; Must repair any damage caused to any property as a result of the move, etc.

Individual Park's Reports : Mr. England indicated that the previous board had assigned a park to each of the Board Members to keep tabs on and report on each month. How would this board like to proceed in this area? Assign parks or ask Wai to report on the activities of each park? It was determined that they would prefer Wai to report to them on each park since he is actively involved in the day to day operations of the parks. Mr. Sharkey suggested that 1 or 2 times each year the board may want to tour the parks to get firsthand knowledge of each one. Mr. Petersen indicated this has been planned. A brief report was given on each park by Mr. Petersen.

Willow Point: Planning the Chelan Swim Event. Erasmo started today to get parks ready for this season.

Old Swim Hole: Mr. Petersen is working on getting grant money for a trail from the swim hole to Manson Bay. The Grant funds are approx \$20,000. Wai was asked to check to see if we might be able to get some of the trail created with asphalt since the county will be doing some asphalt work in that area about the same time frame. Wai is also talking with the Reclamation District about providing water to keep the grass green at no cost to the Parks since the park is owned by the Reclamation District and the Manson Parks just maintains it.

Wapato Lake Campground: Cookie and Clyde are planning to return in early April. The cabin is on order and will be ready for the renters that have it reserved for Memorial Day.

Old Mill: Working to get ready for the Ventek Machine. Researching the availability of Fiber with PUD.

Director's Report

Apple Blossom Float: Mr. Petersen confirmed that the board does want to participate in the parade at Apple Blossom this year. Many options were discussed. The intent is to try to get some of the kids that have been involved in Parks Programs to participate to promote the Parks. Employees and Board Members as well. Wai & Alyson will start working on this right away. Viki indicated she can get some free banners made for us through a friend of hers too. We will hand out bracelets or candy or something to kids watching the parade.

The Board Members & Mr. Petersen will be attending a Retreat taught by Steve McKenna on March 18, 2011 at approx 3 pm. This will be a public meeting and the place is still to be determined.

Future Election dates were reviewed. The board agrees that August would still be the best time to run the levy again.

Mr. Petersen indicated that he has been working with the Lake Chelan Reclamation District to see if the Intercooperative agreement can be modified to change the way the sharing of the profits for Wapato Lake Campground is currently set up. Ms. Cochran moved that the Board allow Mr. Petersen proceed with eliminating the profit sharing clause in the Lake Chelan Reclamation District Contract. Mr. Carpenter seconded. The Motion Carried (5-0)

Mr. Petersen reviewed Shoreline Boat Rental's request to amend the 2011 contract to specify dates of rentals and reduce the number of slips to 2 from 4. There was some discussion. Ms. Cochran moved that we amend the Shoreline Contract for 2011 as written. Mr. Campbell seconded. Motion Carried (5-0)

Mr. Petersen shared some pricing information to create a walking trail at Old Mill Park. This is an item in the Comprehensive Plan. Ultimately, he would like to host a work party and recruit volunteers to reduce the labor costs. The board asked that Mr. Petersen look at a new trail Chelan has to see how it is working. It might require less materials and would be less costly to maintain. We currently have \$10,000 in the budget for this project. Ms. Cochran also indicated that Manson High School will have 62 students that will be seniors in 2012 and will need community service hours as a requirement for graduation. This may be another option for volunteer labor too.

Alyson shared the proposal for the Best Photo Contest we would like to host this year. The contest will feature an adult and youth class with three photo categories in each class. Photos will be collected until August at which time the Director and Board Members will be the final judges. It was requested that this contest be advertised right away so we can start getting photos in. The photos are a great way to get the

community into the parks and we can use the photos on our website and for other promotional brochures, etc. Alyson will finalize the plans for this contest and kick it off as soon as possible

Comprehensive Plan – Mr. Petersen briefly touched on some of the highlights of this plan. He would especially like the approval to focus on cleaning up the picnic area at Old Mill so families can use it. In the past families have used this area to picnic and swim, but there are some hazards that need to be removed while the water is low. The Board agreed this should be something that is completed before the water rises. In the Directors Recommendations Report Page 3, Item 7 there is a proposal to pursue a local vendor that may want to establish a mobile Deli using the Pedoi St Meeting Room to offer boaters and swimmers an option for a quick meal. Mr. England asked Mr. Petersen to propose this idea to the Manson Community Council to see if there are any members of that group that might have some interest.

New Business:

Resolution for Wells Fargo Banking Accounts: Resolution 2011-3 was reviewed removing Diana Ellsworth from the Wells Fargo AAU Checking account and adding Shana Beazley, AAU Coordinator and Alyson Powers to this account. Motion by Ms. Cochran to approve this resolution as written. Seconded by Mr. Reed. Motion Carried (5-0) This resolution was approved and signed by all Board Members.

Having no further business to conduct the meeting **adjourned at 5:53 pm**