

**Minutes of the Regular Board
Manson Parks & Recreation District
June 9, 2011**

Attending: Rob Campbell, Lorrie Cochran, Matt Carpenter, Randy Reed, Wai Petersen, Alyson Powers, Nat Bender, Lanny Armbruster, Margie Close, Viki Downey, Kelly Medina, Bill Sharkey and Tom Denney (Mr. England unable to attend)

Meeting called to order at 4:04 by Mr. Campbell in Mr. England's absence.

Flag Salute

Agenda Deletions or Additions: None

Public Comment: Those present wishing to comment will do so at the time of the subject in question when that item comes up on the agenda.

Approval of the May 12, 2011 minutes:

Ms. Cochran moved that the minutes be approved as written. Mr. Carpenter seconded. The motion carried (4-0)

Financial Review:

Mr. Petersen reviewed the current Revenue and Expenditures for the District to date. Lanny Armbruster asked questions specific to the Chelan County Expenditure Reports to clarify expenses for payroll, etc in the first quarter of 2011.

Approval of the Voucher:

Ms. Cochran moved that the voucher in the amount of \$ 11,176.22 be approved as submitted. Mr. Carpenter seconded. The motion carried (4-0)

Old Business

- a. Director's Report – Mr. Petersen indicated the Bike Safety class had been held and was moderately attended. He also reminded all Board Members that wished to file for re-election do so before Friday afternoon. A proposal was discussed regarding advertising with Anton Jones at the many outdoor shows he attends to increase business in the Marina, Campground and Launch. The Board was interested in pursuing this option.
- b. LCRD shoreline property – Mr. Denney indicated that the homeowners living near this property had rescinded their offer to purchase this land due to the many issues that relate to wetlands, etc. The board discussed the pros and cons of maintaining this property and determined that they would

prefer the Reclamation present a proposal for review on what the expectations would be for the Parks Board review. There are many questions about what type of improvements and maintenance can be done in that area due to the location and the potential wetlands. It may not be cost effective for the Parks to maintain this property. Mr. Petersen will talk with the Reclamation District Board.

New Business:

- c. Singleton Configuration – Mr. Petersen provided a drawing of a proposed configuration to add fields of play at Singleton Park. The Board reviewed and discussed and asked Mr. Petersen to proceed with the layout as shown and get bids and firm pricing for this configuration. Drainage will be a key issue to address on these fields. It has been an issue for years.
- d. Capital Improvement Projects – Mr. Petersen discussed the Old Mill Trail proposal and the bids he has received so far. The project will cost from \$8,000 to \$14,000 to complete. His concern is that the Parks has had some unplanned expenses for maintenance and repairs this season and we still have several months to go. He feels it would be prudent to put this project on hold to ensure we have the funds, in light of the tight budget and failure of the prior levy, to fulfill the needs of this year before we start a capital project like this one. It is still a priority for the District. The Board agreed.

In addition, we still need to keep the projects for shoreline management at Willow Point and Old Swim Hole parks in mind. These projects will require grant assistance. Grants were awarded for these projects, but were not funded due to budget issues with the State, we were not selected for funding.

- e. Parks Office for Commercial/Private Use – Mr. Petersen presented a proposal by the Village Market Deli to have a mobile vending station at Manson Bay. No products will be sold in glass containers due to safety issues at the park. This will be a nice additional service for the customers using the Marina and Manson Bay. The Board agreed to proceed with this proposal.
- f. Employee Pay Scales & Raise Criteria - Proposed employee pay scales were discussed and the board encouraged Mr. Petersen to continue to identify specific measurable goals for all employees and to proceed with wage changes as proposed. In addition, they would like Mr. Petersen to continue reviewing and revising all job descriptions so they all identify pay ranges and are consistent. They all agreed that being able to encourage trained employees to return to season jobs was of great value. See attached pay scale range approved by the board.

Having no further business to attend to the meeting adjourned at 5:31 p.m.