

**Minutes of the Regular Board Meeting
Manson Parks and Recreation District
June 10th, 2010**

Attending: Shannon Byquist-Freels, Pat Hautenne, Cindy Smith, Len England, Lyle Bland, Wai Petersen, Diana Ellsworth Bill Sharkey, Alyson Powers, Jeanette Collins, Renee Elia, Honorina De Jesus, Brooks Smith, Robert Petersen

Meeting called to order: at 6:00 p.m. by Board Chairperson Mrs. Byquist-Freels. Flag salute given.

Agenda deletions and additions: addition-Job Descriptions

Minutes of May 13, 2010: Mr. Bland motioned to approve the minutes seconded by Mr. Hautenne, motion carried.

Minutes of May 25, 2010: Mrs. Smith motioned to approve the minutes seconded by Mr. Bland motion carried.

Financial review: Board members reviewed the account worksheets. The 101 Parks expenditures are \$88,919.34 and the revenues are \$125,477.53. The 109 Wapato Lake Campground expenditures are \$18,061.44 and the revenues are \$11,768.61. The 103 Recreation expenditures are \$3,549.11 and the revenues are \$970.00. The 102 Investment account has a balance of \$107,903.26. The board reviewed Voucher #V6-2010 for \$ 28,799.05. The changes to the accounts have been completed with exception of a few that need finished by the Treasurer's Office. Mr. Hautenne motioned to approve the voucher seconded by Mr. Bland, motion carried.

Old Business

ALEA Grant: Mr. Vetter from Eco-plan and Design presented the plans for Willow Point Park and the Old Swim Hole to the Board members and the public in attendance.

Willow Point Park: Mr. Vetter showed the plans for the wedge shaped wall to alleviate the ongoing erosion problem. The swimming area would be moved and the bank changed to add a sandy area to give the swim area better protection. A path to include stairs will be added for water accessibility. The steepness of the parks grade to the water would require numerous switchbacks to gain beach access will affect the feasibility in gaining ADA access in this park. Mrs. Byquist-Freels told other board members the Parks is currently working with the PUD to add ADA access to Manson Bay Park as this site is more accessible via car to water.

The Old Swim Hole: Mr. Vetter went over plans for improvements to the area referred to as the Old Swim Hole. The area will have gradual stairs into the water in much the same way as Manson Bay Park is designed which would alleviate erosion in this park and fix the sea wall that is in disrepair. Native habit would be added as well as improved accessibility.

Mrs. Byquist asked if there were any comments or questions.

Mr. Bland asked the cost estimate for these projects. Willow Point Park estimate is \$162,370 and the Old Swim Hole estimate is \$78,000.

The Parks has received a donation of rock from community member Dean Russell. Mr. Vetter has gone to the site and the rock size is appropriate for the wall at Willow Point Park, additional rock may need to be purchased as well.

Mr. Petersen has contacted Mike Mackey from the Port of Chelan seeking information on the possible return of the Lady of the Lake to Manson Bay. Mr. Mackey stated that this possibility is a long way off and would have no effect on any future project at the Old Swim Hole.

Mr. Hautenne expressed a desire to involve community members as volunteer labor to save the parks money. He asked if the volunteer labor would be considered part of the 50/50 match. Mr. Vetter stated that yes it can if documentation is done appropriately for this. Board member Hautenne recently headed up repairs done with volunteer labor at Wapato Lake boat launch and the maintenance building extension as well. He feels he has an established volunteer base to work with if needed.

Mrs. Byquist-Freels asked about the funding needed; the parks currently has funds in the investment account as well as the budget that can be used for the matching funds needed. The Parks will still keep looking for additional funding avenues as well. Construction would be fall or winter of 2011. Mrs. Byquist-Freels asked if there were any public comments or questions. Mr. Smith asked that a pile of rocks in the water at the Old Swim Hole be removed. The rocks will be looked into and nothing will be done at this time due to the water level. Mr. Vetter will be presenting a preliminary ALEA presentation via the internet to get feedback and recommendations from the RCO review committee. The webinar will be 10:40am and 11:10am on June 11th and all board members are invited. The formal ALEA presentation will be later in the summer in Olympia. More information will be posted on Go Lake Chelan to keep the public informed.

Individual Park reports:

Old Mill: The painting at the Old Mill boat launch had been completed, the signs are being repainted as well and it looks very nice. Mrs. Smith will ask the Manson Business Association to remove or improve their sign of the lake that is currently at the boat launch as it is in extreme disrepair. Employee Jeff Singleton will begin the painting in the parking area on lines and numbers in the lot.

Willow Point Park: An additional survey was requested. If a concrete pad is poured for the sani-cans, anchors will be added so that the sani-cans may be secured as to not be tipped. Also, there was some discussion over who will be pouring the pad at the base of the stairs.

Manson Bay Marina: The policy is complete and the reservation system is up and running well. Harrison Dock has completed 90% of the repairs that were needed at the marina after the windstorm. Harrison Dock will return on June 15th to complete the safety inspection on the marina and any other needed repairs.

Wapato Lake Campground: Gravel has been added around the fish cleaning station. The board discussed the possible changes to the rules on Memorial Day weekend so that the campground may become less of a college party hang out and more family friendly.

Singleton Park: The maintenance building addition at Singleton is complete. The soccer goals are no longer chained and are now on the large field. The goals will be moved back farther from the road. The speeding issues on Hyacinth and Madeline near the park continues to be a concern. The County recently placed a speed meter at Singleton for one week. The average speed on Madeline was 29 mph and the highest speed was 47 mph. The average speed on Hyacinth was 32 mph and the highest rate of speed was 89 mph. There has been nothing new on the speed tables.

Directors report

Old Mill: Another launch attendant has been hired. The bathrooms look great the new colors on the bathrooms at Old Mill will be gradually phased in at all the parks so that they will have a uniform look.

Port of Chelan: Mr. Petersen has talked to Mr. Mackey at the Port of Chelan and despite the rumors; the Port has a no immediate plan in Manson Bay at this time. So there is nothing to affect the planned swim area at the Old Swim Hole.

RCO: Now that the large boats have left the Marina, the parks are in compliance with RCO. Karl Jacobs from RCO commended the parks for their efforts in following the rules set down by the RCO. Mr. England would like to see the parks work with the Sheriff and the County to put some teeth in some of the policies so that the parks can remain compliant. This would solve some potential problems with customers not leaving on time and/or not paying for moorage. The park now requires customers to have a credit card on file and sign an agreement to help with this matter.

ADA Access: The parks have been in contact with Ray Heit from the PUD, as both the Manson Parks and the PUD would like to add ADA access into the Lake at Manson Bay in the future. The parks will plan on having engineered plans for this project and then send them to the PUD to be added to the PUD's priorities list.

Old Swim Hole: The plans for the Old Swim Hole are being sent to the PUD.

Labor & Industries- Mr. Petersen asked Labor and Industries to come do a complimentary walk through to make recommendations to the Manson Parks so that the parks may make any needed improvements. The walk through went well. By early next week, all of the documentation recommended will be complete. And the other safety changes have been made already.

Request for Legal Qualifications- A RFQ request was placed in the local paper and there have been no interest at this time.

Signs: Local paint company Independent Paint is completing the repainting of the signs at Old Mill. Jill at Fine Line Signs has the missing "M" on the Manson Parks sign at Manson Bay and will installed shortly.

Cinebox: Mr. Petersen presented the board with a proposal to purchase a large 23-foot screen theater system that could be used inside as well as outside. This would provide the community with a weekend summer event that is family oriented. Two movie nights would be held outside and two events a month would be held in the North Shore Bible Church. They have a large gym they that could be used for these events. The system may also used for other events as well like a Wii tournament, or may be rented out to offset costs. One of the local wineries has already expressed an interest in renting the system if the park purchases it. Mr. Petersen has raised 40% of the \$16,000 cost. There would also be concessions at these events. Mr. Hautenne has reservations about this working; he is concerned about wages of staff at the events as well as security and movie ratings. Mrs. Smith likes the idea of having some of the events at the church, as it is secure. Mr. England reminded the board that 40% is already being covered by donations and the parks could decide no movies will be shown above PG-13. Mr. Bland agreed it could be a good idea, but that it would be a large leap of faith. Mrs. Byquist-Freels asked that the list of donators be on file as a matter of public record and agreed it could be an exciting addition for the community.

Mr. Bland recommended the board commit \$8,000 to the project and if Mr. Petersen could raise the donations to match the \$8,000, then he could move forward with the purchase. Seconded, by Mr. England. Motion carried four to five with Mr. Hautenne opposing.

New Logo: The board was provided with samples of possible logos for the Manson Parks District. A new logo was chosen with the tag line "In parks we play".

Wapato Lake Campground: Spartan Security provided the security for the campground this year and did a good job; there were campers that were asked to leave. A change in rules must be considered to control the alcohol in the park. Some suggestions were; no alcohol in the park, no renting to campers under thirty years of age, and no tents on this weekend. The board would like to see the park become a more family oriented park and have a nicer environment for the Memorial weekend. Some of the legalities of the possible limitations will be looked into and the board will decide later the changes to be made. This matter must be decided by October. Mr. Petersen stated that camp hosts Cookie and Clyde Arndt did a good job and had very long hours over the weekend, he agrees that it would be nice to see a change in the atmosphere at the park.

Employee Raise: Lifeguard Gary Knowles will receive a raise to \$10.50 an hour, the board agreed. Mr. Bland asked what the employee raise policies have been in the past. Mr. Petersen stated that there was nothing formal in the past. Mr. Bland would like a more comprehensive look taken into the matter for other employees as well. Mr. Petersen will put together the parks current employee benefits policy for the board to discuss future modifications.

Public Comment: Mr. Brook Smith retiring Athletic Director for Brewster School District and Manson local has offered to help with the reconfiguration of the Singleton park fields in Manson. He has experience as Brewster also made improvements to their fields with Department of Ecology money paying seventy-five cents on the dollar for the work that was done. He asked if soil samples have been taken and if the area was ever used as an orchard, as potential Department of Ecology money can be used to remove the contaminated soil and redo the fields. Mr. England was on the board at the time the fields were put in and the area was never orchard land. Local Jon Colliar has also volunteered his time to make detailed drawings of the fields and sprinkler locations to help with future planning aspects.

Job Description (maintenance): Skill Source employees may be an option to help in a seasonal maintenance position. This person would be trained to use the equipment needed and learn the position. Skill Source picks up the cost of the wages and benefits in exchange for on the job training. More research into this option will take place as it is a potential.

Adjourn: 8:33pm

Next meeting July 8, 2010 at 6:00 p.m.