

**Minutes of the Regular Board Meeting
Manson Park and Recreation District
July 8th, 2010**

Attending: Lyle Bland, Pat Hautenne, Shannon Byquist-Freels, Cindy Smith, Len England, Wai Petersen, Diana Ellsworth, Bill Sharkey, Jeanette Collins, Alyson Powers, Dana Starkweather

Meeting called to order: At 6:00 p.m. by Shannon Byquist-Freels

Flag Salute

Agenda deletions and additions: Addition- Old Swim Hole under New Business as item H.

Minutes of June 10, 2010: Mr. England did not agree with a portion of a sentence on page two and asked that portion of the sentence be eliminated from the minutes, request granted. Approved by Mr.Hautenne, seconded by Mrs. Smith. Motion carried.

Financial review: Board members reviewed the account worksheets provided by Mr. Petersen. Mrs. Byquist-Freels asked why the tractor was not taken out of New Equipment in the budget instead of Repairs and Maintenance. Mr. Petersen stated that there was only \$1,000 budgeted in the New Equipment line item. Professional Services is over budget because of the addition services needed for the preparation for application of the ALEA grant. Funds budgeted in the Business Manager Position need to be moved to the Secretarial position. Funds deposited into the Holding account from credit card customers will be sent on to Chelan County. The Board was also provided with a copy of the current employee payroll.

The board reviewed the voucher #V7-2010 in the amount of \$23,159.04. Mr. Hautenne approved the voucher, seconded by Mrs. Smith. Motion carried.

Old Business

ALEA Grant status: Last month Manson Parks gave the ALEA grant presentation via webinar to gain feedback. The feedback on the presentation was very good and the recommended changes and suggestions have been made to be included in the final presentation. The ALEA grant presentation will be made on August 3rd in Olympia. Manson Parks should know if they have been selected as a recipient for an ALEA grant by late summer or early fall. Ms. Collins asked if community support was needed at the presentation and stated she was willing to attend if needed. Mr. Petersen will check.

Individual Park reports:

Old Mill: The Launch restroom floors will be painted in the fall, and everything else appears to be running smoothly.

Wapato Lake Campground: Some trees in the campground need to be replanted in the fall. The board discussed the possibility of adding a washer and dryer for the camp hosts use.

Director's report:

- Mr. Petersen told the board that he has had the new maintenance employee cleaning up around various parks.

- The Marina attendant is cleaning out driftwood from the Marina, Marina customers are happy about this.
- Swim classes are going on in Manson Bay Park.
- A port a potty and a water fountain have been added at the Old Swim Hole as well as a dog station. Mr. Petersen thanked board member Pat Hautenne, Erasmo De Jesus and everyone else that volunteered their hard work to this project.
- The hand washing stations have not been added yet to Willow as they are still in the process of being built from Jims Pumping.
- The estimate on new buoy line at Willow Point Park is approximately \$2,500.
- Two lawyers responded to the RFQ request the Parks put out. Both were comparable to each other. Although one lawyer had more municipal experience while the other had a potential conflict of interest. Mr. Petersen will decide by next week.
- The Park plans to offer children's summer programs in campfire cooking, bike safety and gardening. Alyson Powers will be teaching a children's camping cooking class starting July 14th. Each of the children that participate will receive a cooler that is provided by local sponsors, including; Shoreline, Sharkey's Boat Rentals, Powers Concrete and Darrell and Dads Fishing Guide Service.
- Uniforms: New shirts with the new logo have been ordered.
- All went well in the various parks for the weekend of the fourth; the band provided by the local businesses in Manson Bay Parks was a nice addition to the Fourth of July fireworks.

New Business

Marina discussion: Harrison Dock completed the inspection on the Manson Bay Marina. They have provided an estimate for additional work that is recommended. Mr. Bland felt that Harrison Dock should continue to do all work on the Marina so that there is a consistent contractor working on the Marina. The Parks will assume the liability for damage done to the breakwater as a result of the spring windstorm. Large boats will no longer be allowed to moor on the breakwater, as it was not built to withstand the larger boats. There are some concerns about the breakwater dock not being able to withstand the low water if PUD takes the lake level down too far. The concern, from a maintenance standpoint is that the lakebed would be uneven under the breakwater. Fixing this potential problem could be very expensive, as it would require dredging in the area or extension of the Marina.

Park priority projects:

The board members rated Parks priorities. Some of the items scoring high on board member's individual list are; The Districts Image being restored, Singleton parks field re-arrangement, updating the Manson Parks Policy Manual, development of more youth programs.

Movies in the Park: Kari Petersen gave a presentation to the Parks board and explained that she and her husband Mr. Wai Petersen recently purchased a portable theater system. Mrs. Petersen outlined her proposal for movies in the park. She proposed some events that could be put on at the parks. Ms. Collins suggested that additional permits might be required to put on these events. Mr. Bland stated that Manson Parks is prohibited from participating in any way with the movies in the park because Mr. Petersen an employee of the Parks District owns the movie system. Mr. Petersen could rent the park in the same manner as anyone else, and offer the movies to the community with the aid of sponsors but the parks cannot participate in any way. Mrs. Byquist-Freels agreed that it would be a conflict of interest, Mrs. Byquist- Freels will check with the Washington State Auditor to make sure.

Wapato Lake Campground policies: The board members were provided with a new proposed Memorial Day policy. The new policy would call for the campground to be dry (alcohol free) for Memorial Day weekend in the hopes of offering a more family oriented atmosphere. The Park hopes to use referrals to fill the campground with a better clientele for this weekend to have less of a party atmosphere. The parks will issue invitations to camp at WLC on Memorial Day weekend to campers that have stayed with no problems in the past and would be offered a discount for this weekend. Mr. Hautenne pointed out that Chelan does not allow tents on this weekend unless they are arriving with a RV. Allowing reservations to be taken earlier might help fill the campground prior to the college kids calling.

Mrs. Smith proposed that reservations for the campground be allowed to be taken earlier next year they may be taken one year and a day from the time. Seconded by Mr. Hautenne, motion carried.

Mr. Hautenne accepted the 2011 Wapato Lake Campground Memorial Day Proposal as discussed. Seconded by Mrs. Smith, motion carried.

Park employee benefits package status: Mr. Bland would like to give a percentage for raises and have the director distribute accordingly based from performance reviews. Mr. Petersen plans to start job performance reviews for all employees this late summer. Mrs. Byquist-Freels does not think the board should get into the particulars of employee raises. Mr. Hautenne would like to know when the last raises were given. No decisions were made on this matter.

Singleton Configuration: Mr. Petersen has met with Mr. Brooks regarding the layout of fields. The soil at Singleton field has been sent for testing.

Thank-you Barbeque for all volunteers: Mr. Hautenne would like the parks to hold a thank-you Barbeque for volunteers that built the parks. Tentative date set for September 11th, 2010.

Old Swim Hole: Mr. Hautenne would like to add a fence along the Old Swim Hole. Mr. Hautenne stated there was a request put in by a neighbor of the park; who would be willing to pay 50% of the cost. No decision was made on the matter.

Adjourn 8:40 p.m.