

## MINUTES OF THE REGULAR MEETING

MANSON PARKS & RECREATION DISTRICT JUNE 16, 2009

**ATTENDING:** Dave Gellatly, Tom Tobey, Steve Vaughn, Hal Killian, Ken Rau, Lanny Armbruster, Fred Sharp

**Guest List Attached**

**Meeting called to order at 5:32 p.m. by Dave Gellatly**

**Minutes of the May meeting: Ken Rau moved to approve the minutes of the May 19, 2009 meeting. Steve Vaught seconded, unanimously approved.**

### **Public Comment:**

Parks Director Positions: Mrs. Beresford spoke first and wanted to know about the Parks Director position and the Board's reasons for wanting to remove the current employee from his job. She wanted to know how much the taxpayers paid for the lawyer(s) the Board hired. Mr. Tobey indicated it is the Policy not to discuss personnel issues in front of the public; however, he did indicate the Board is considering removing the current employee from the position and has been working over the last year to document certain deficiencies. Mr. Tobey indicated that certain skills are needed to run a \$400,000 business and it was felt the current employee does not have the needed skills. A member of the audience then asked how many years of employment the current employee has. He indicated 20 years, to which members of the Board indicated things change and that new members of the Board wanted new skills to improve the Parks. Mrs. Vaglio said the Board's job is to make policy and not manage employees. Mr. Tobey responded that he expects the Director, making \$35,000 per year to manage employees, but that is not happening. In addition, the Board has to work daily operational issues. Mr. Vaglio mentioned that the Parks is a public entity and is not a business and that it is pre-paid by taxes. Mr. Tobey agreed that the organization is not a business, but he expects it to be run as a business and that it be run efficiently. Mr. Killian mentioned that he has sat 'on the other side' and he looked at each park and saw serious maintenance problems and lack of accountability in the parks. Mr. Rau felt the Parks is a business and he also expects it to be run efficiently and that money has been spent unnecessarily.

Mrs. Vaglio noted that audits are done yearly by the State Auditor and she did them and there was no problem during her years working at the Parks department. Mr. Tobey responded that when Mrs. Vaglio was working here, tasks were done well, but now, the Board does not think the current employee can do the job, and that the job has changed and they don't think he can do the job, and the Board wants to make significant improvements. New leadership is needed. The Board has used a performance management tool to help with expectations and other issues and has bent over backwards to help the current employee improve. There was a discussion about job performance and a week's suspension and why 20+ years of park experience was not good enough. There was a discussion about poor maintenance for guardrails at the swimming hole.

Email Policy: There was then a question from the public about the email policy. Mr. Tobey indicated the email policy was discussed over the winter and that it needed to be done.

Attorney's Fee's: Mrs. Beresford asked again about the lawyer's bill. The Board responded that the bill is not available to the public until they approve the voucher, since money is not spent until the voucher is officially approved by the board. Once approved, they will make copies available. Mr. Tobey indicated a policy on release of expenditure data is needed and that it should follow all applicable RCW's and WAC's.

Public Comment session closed at 6:20 pm.

**Willow Point:**

Mr. Vaughn reported he sent an e-mail to Kim Sellers, our RCO representative, explaining we had a green light to proceed with the ALEA Grant using consultants Mary Murphy and Larry Hibbard. We also provided Kim Sellers a photo of Willow Point Park.

**Swim Program:**

Mr. Vaughn discussed an offer by the Parks for our swimming instructor to teach swim lessons to the students that attend Manson Secondary School. The students in the 7th period P.E. class, the last period of the day, will be bused to Manson Bay Swim Area for swim lessons and because of the time constraints, would probably participate in an "after's" program as well.

**Old Swim Hole:**

Mr. Rau indicated he has had discussions with the Reclamation District about management of the Old Swim hold and that they would like the Manson Parks Department to manage it. To do so, we need to submit drawings to the PUD for concurrence and approval.

**Grant:**

Mr. Killian reported on a grant submittal to the North Central Washington Community Foundation (NCWCF) for \$1,700 for improvements for the Manson Bay Park. This would include safety and lifeguard improvements, and games on land to help get the kids out of the water to eat and warm up. Mary Murphy volunteered her time to write the grant. Grant award is expected in September. Mrs. Beresford mentioned that the Parks department should look to seniors to help sponsor children obtaining scholarships for swimming lessons.

**AAU REPORT:** No report.

**Financial Report:** Balance Sheet shows revenue of \$152, 193 and expenditures at \$129,281. There is currently \$50,000 in trust and \$47,751 in the working reserve fund. There was a discussion about the timing of a \$16,000 deposit and lower than expected Marina revenues.

**Voucher:** Included in the voucher list this month is a bill from the legal firm of Ogden, Murphy & Wallace for services rendered for \$5,932.50. Mrs. Beresford asked what the attorney did for 26 billable hours. The Board responded that the he attended a Board meeting, reviewed minutes, policies and met with members of the Board.

**Mr. Rau motioned to approve the Voucher. Steve Vaughn seconded, unanimously approved.**

**Managers Report:**

**Park Bid:** Mr. Armbruster discussed a bid received from Montes Landscaping to add improvements to the Manson Park area between the road and the park where the dogwood trees currently are. The biggest problem with this improvement is removing the dogwoods. Mr. Tobey suggested we do this work internally.

**Sidewalk Extension:** Tom Allen construction submitted a bid for \$7,400 to install a 142' X 5' sidewalk extension. No action was taken on this issue.

**Singleton Accident:** The Enduris insurance company will be helping us with the Raul Parra auto accident on April 12, 2009. They have determined Mr. Parra is liable and will be working with the Department of Licensing to suspend his license until damages are paid by Mr. Parra.

**AAU Report:** Soccer signup's will be up in August, although there is only one adult team so far.

**Safety:** We have installed an eyewash station in the repair room consistent with State L&I requirements.

**Old Swimming Hole:** Had first incident in helping a child. No injuries reported.

**The regular meeting adjourned at 7:10 p.m. The next regular meeting is July 21st, 2009.**

Respectfully Submitted,

Fred Sharp, Business Manager

## Guest List

June 16, 2009

Board Meeting

1. Virginia Beresford
2. Bill Sharkey
3. Shannon Byquist-Feek
4. Danny Lockland
5. Pete Vaglio
6. Rhonda Vaglio
7. Jeanette Collins
8. Karen Jeffries
9. Vicki Peebles
10. Unreadable signature