

**Minutes of the Regular Board
Manson Parks & Recreation District
December 9th, 2010**

Attending: Shannon Byquist-Freels, Pat Hautenne, Lyle Bland, Cindy Smith, Len England, Wai Petersen, Diana Ellsworth, Alyson Powers, Renee Elio, Honorina DeJesus and Carrie Draeger of Lake Chelan Mirror

Flag Salute

Agenda Deletions or Additions: None

Public Comment: Mr. Hautenne informed the Board that he had spoken with Chelan Parks and they have a field Aerator and are willing to come out and use it on Singleton fields in the spring. A proposal for trees to replace the trees being taken out will be forthcoming. Mr. Hautenne and Mr. Petersen will meet to narrow the choices of trees to be added to the campground.

Approval of the November 11, 2010 minutes: Mr. Hautenne motioned to approve the minutes of the November 11, 2010 meeting, seconded by Mr. Bland. Motion carried. (5-0)

Approval of the Voucher: Mr. Hautenne motioned to approve voucher 12-2010 in the amount of \$16,524.42, seconded by Mr. England. Motion carried. (5-0)

Old Business

2011 Budget Review: There was discussion concerning the Parks 102 investment account as to how these funds are listed on the 2011 budget. Mr. Petersen provided the Board members with a list of potential 2011 projects items for the 2011 budget. Matching funds for the ALEA grant will be taken from the 102-investment account. The Parks does not anticipate receiving the grant at this time but the funds are in the account if needed and the budget will have to be adjusted.

The permits costs for Willow Park and the engineered drawings price will be added to the budget as they will be needed to begin the first stage of the waterline erosion project at Willow Point Parks. Mr. Hautenne will set up a meeting with local contractors to get a better idea on cost as something will have to be done regardless if the Parks receive the ALEA grant.

Mrs. Byquist-Freels stated that if the programs are not running in the black then maybe some of the programs would need to be cut back.

Mr. Petersen explained that salaries and raises have not been added into the new budget as of yet as nothing has been decided at this time. After raises have been decided, Mr. Petersen will be able to finish the 2011 budget. He will also add the funds from the investment 102 account into the 2011 budget. There was some discussion over whether the Reserve funds should be added into next year's budget. Because of the loss of income from property tax, the Parks is running in the hole. Mrs. Powers explained that \$42,000 is approximately what the Parks has lost because of the assessment rates lowering.

The possible purchase of the Vantec Parking machine was discussed. The machine would cost the Parks approximately \$14,000 but there is a reported increase in revenue of twenty percent after its purchase, so it is hoped that this would help defray some of the costs of the purchase. There will still be a Launch attendant at Old Mill to help with the traffic flow at Old Mill and enforcement but they would no longer be handling the money.

Manson Parks is budgeting \$3,000 per year beginning in 2011 for future large equipment purchases.

Levy 2012: Mr. Petersen explained that it is time to run another levy and that the Board must decide when that is to be done and for how many years. Mrs. Byquist-Freels reminded everyone that neither the Board nor Parks employees are allowed to help with the Levy or are Parks funds allowed to be used for campaigning. A committee will need to be set up. The timing and number of years were discussed it was decided the levy will run in February for three years.

Ms. Elio stated she believes there is a levy committee in place, and they will need to hold fundraisers for mailings and the levy campaigning.

Mr. England moved to accept Resolution 2010-05 to run a three-year levy at a cost of \$.23 cents per \$1,000 for 2012, 2013 and 2014, seconded by Mr. Bland .Motion carried. (5-0)

Executive Session Park Employees Review approximately 1 hour 7:30-8:30: At 7:25 until 7:55 p.m., the Board went into the executive portion of the meeting. They will extend a half hour as needed.

The Board returned from executive session at 8:40 p.m.

Mr. England motioned to approve the final budget amount for 2011 in the amount of \$431,051, seconded by Mr. Hautenne. Motion carried. (5-0)

Meeting adjourned at 8:45 p.m.